

Clarendon Township Board Meeting

Monday, December 11, 2017
Regular Meeting Minutes

- I. **Opening:** Steve Schrock, Sharla Vincent, Rose Mary Berry, Jim Russell and Tim Anderson.. Also present were 9 members of the public.
 - A. Meeting called to order at 7:30 PM by Steve Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Tim Anderson moved to approve agenda; Rose Mary Berry supported; motion carried.
- III. **Public Voice:**
 - A. Terry Petersen brought oak tree on T Dr. threatening to fall to Board attention. Jim Russell will bring to CRD meeting on the 21st.
 - B. James Hall indicated his interest and qualifications for lawn mowing and cemetery maintenance. He is not equipped to do grave openings at this time.
 - C. Tim and Jodie Anderson generously donated framed pictures of the Township Hall and vicinity. The Board conveyed their thanks.
- IV. **Minutes:** Tim Anderson moved to approve the October minutes; Rose Mary Berry supported; motion carried.
- V. **Correspondence:** Meeting & training notifications etc. were presented
- VI. **Treasurer's Report:** Sharla Vincent moved to approve Treasurer's report; Tim Anderson supported; motion carried.
- VII. **Accounts Payable:** Rose Mary Berry moved we approve bills amounting to \$10,700.09; Tim Anderson supported; motion carried.
- VIII. **Committee Reports:**
 - A. **Ambulance Report** (Steve Schrock): On track for budget. No December meeting. There were 3 calls in Clarendon for September and 8 for October.
 - B. **Homer Lake Board** (Tim Anderson): Meeting scheduled for December 12th.
 - C. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): 2 fire and 2 medical in Clarendon. Hoses were tested by a testing service shared with another jurisdiction. 3,000 feet failed but they still have plenty of usable hose. Insurance costs of \$20,950 were presented.
 - D. **Tekonsha Fire Board** (Terry Petersen): Clarendon had 2 medical and 2 wires down calls. They are applying for a \$55,000 grant. A proposal was discussed to place a donated pump at Clarendon Pond.
 - E. **Zoning Administrator Report** (Randy Shank): Drafting enforcement letters, etc. with input from others.
 - F. **Planning Commission Report** (Penny West): Approved drafts of Blight, Junkyard, and Municipal Civil Infractions ordinances.
 - G. **Election Report** (Sharla Vincent): None
 - H. **County Road Department Report** (Jim Russell): Steve attended. At that time they were still paving, grading and trimming although trucks were ready for snow.
- IX. **Old Business:**
 - A. **Cost Recovery Ordinance:** Tabled until a decision made by the Authority
 - B. **Township Roads:** Discussed.
 - C. **Zoning Ordinance Review and Revision:**

1. Sharla Vincent moved that the Blight, Junkyard, and Municipal Civil Infractions ordinances drafts be returned to the attorney for finalization. Tim Anderson supported; motion carried.

D. **Sexton:** Tim Anderson moved to table until ads can be placed requesting bids. Jim Russell supported; motion carried. Ads will be placed in the Coldwater Shoppers' Guide and the Marshall AdVisor.

E. **Road Committee:** Steve Schrock will contact people suggested for the Road Committee.

F. **Planning Commission Member Appointment:** Steve Schrock will contact.

X. **New Business:**

A. **Printer for Zoning Administrator:** Sharla Vincent moved to authorize Randy Shank to purchase a printer; Rose Mary Berry supported; motion carried.

B. **Budget Amendment:** Sharla Vincent moved to add \$5,000 to the budget for Attorney Fees; Rose Mary Berry supported; motion carried.

C. **Pay Board of Review & Planning Commission:** Sharla Vincent moved we pay the members of the Board of Review and Planning Commission before the January meeting. Tim Anderson supported; motion carried.

D. **PA 116:** Tim Anderson moved we approve three PA 116 applications for Jim and April Russell; Rose Mary Berry supported; motion carried.

E. **Board Evaluation:** Supervisor Schrock presented a number of accomplishments during 2017 and several additional were mentioned. We discussed the need to have goals for the coming year.

F. **Budget Committee:** Tabled to January meeting.

XI. **Public Voice:** Our County Commissioner, Gary Tompkins, reported on a number of County Commission issues and commented on current issues relevant to Clarendon Township. The 2018 Budget will approved with a 5.3799 mill tax levy; 44.5 million in expenses and 44.7 million in revenue. \$32 million was allotted to the Road Department which is up. Calhoun County has a Financial Hardship policy for those facing foreclosure. The Water Resources department will no longer perform administrative duties for the Homer Lake board. The Lake Board will meet December 12th and will have 6 regularly scheduled meetings per year.

XII. **Land Use Permits:**

A. Bruce and Pat Shedd: Pole Barn with addition

B. Tim Anderson moved we approve the Land Use Permit; Rose Mary Berry supported; motion carried.

I. **Adjournment:** Meeting adjourned at 8:45 PM.

Respectfully submitted,
Sharla Vincent, Clerk

Steve Schrock, Supervisor

Sharla Vincent, Clerk