

Clarendon Township Board Meeting

Monday, January 12, 2015
Regular Meeting Minutes

- I. **Opening**, Larry Hyde, Deputy Supervisor, Sharla Vincent, Rose Mary Berry, Steve Schrock and Tim Anderson. Also present were 4 members of the public. Supervisor Bruce Mittelstadt absent due to illness.
 - A. Meeting called to order at 7:30 PM by Larry Hyde followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda**: Steve Schrock moved we approve the agenda; Tim Anderson supported; motion carried
- III. **Public Voice**: Larry Hyde reported that some Clarendon residents are suffering hardship due to Township's non-participation in the FEMA flood insurance program.
- IV. **Minutes**: Steve Schrock made a motion to approve the December minutes corrected to show Bruce Mittelstadt calling the meeting to order rather than Larry Hyde; Tim Anderson supported; motion carried.
- V. **Correspondence**:
 - A. Email detailing dates and times for St. Joseph River Watershed FEMA Discovery Meetings
 - B. Letter from auditor regarding change affecting Township business.
 - C. Letter from County Planning Commission declining to comment on proposed zoning amendments.
- VI. **Treasurer's Report**: Sharla Vincent moved we approve the Treasurer's Report; Steve Schrock supported; motion carried.
- VII. **Accounts Payable**: Steve Schrock moved that we pay bills in the amount of \$17,375.47; Tim Anderson supported; motion carried.
- VIII. **Committee Reports**:
 - A. **Ambulance Report** (Steve Schrock): No meeting
 - B. **Homer Lake Board Report** (Steve Schrock): No meeting
 - C. **Homer Fire Board Report** (Rose Mary Berry): One call in Clarendon. Chief purchased new air packs and bottles and a new trailer for water and ice equipment. Chief is sending recommended changes on Fire Authority.
 - D. **Tekonsha Fire Board Report** (Dale Petersen): Sent trucks to Marshall & Tekonsha Christmas parades. Received a \$5,000 grant from Firekeepers Casino to buy a new generator for the Fire Station. In October there were no runs in Clarendon, in November there were 5 runs in Clarendon. YTD, Clarendon as 23 runs.
 - E. **Zoning Enforcement Report** (Forrest Howard): Detailed ongoing and new actions regarding Johnston property & Ron Butler's trailer on M-60, and the lawnmower repair business on T Drive.
 - F. **County Road Department** (Bruce Mittelstadt): Bruce was unable to attend.
 - G. **Planning Commission**: (Dale Petersen): No meeting.
- IX. **Old Business**:
 - A. **Fire Cost Recovery Ordinance**: Tabled until a decision is made on the Fire Authority.
 - B. **Zoning Ordinance Amendments**: The proposed amendments were sent to County Planning Commission for comment and returned with no comment. Conducted first reading of the proposed ordinance amending the Zoning Ordinance. Will take further action in February meeting.
 - C. **Well Point and Pump**: Tabled until spring.

- D. **New Attorney:** John MacFarlane has agreed to represent us at an hourly rate of \$170.
- E. **BS & A Tax & Assessing Software quote:** Sharla Vincent moved we accept the quote of \$6,710 for the Tax & Assessing software upgrade and annual service fees of \$1,490. Tim Anderson supported; motion carried.
- F. **Website Proposal:** Don Burgett reported site has been constructed and will have a URL of www.clarendontwp.com

X. New Business:

- A. **March Board of Review Pay Increase:** Supervisor Mittelstadt has recommended we increase the pay for the three day March Board of Review to \$250. After discussion, Sharla Vincent moved we increase the pay for the March Board of Review to \$250. Rose Mary Berry supported; motion carried.
- B. **Budget Committee:** Sharla, Bruce and Rose Mary will set a day and time to meet to prepare a proposed 2015-16 Budget for the February meeting.
- C. **Tekonsha Fire Board appointment:** Due to his increased responsibilities at home, Supervisor Mittelstadt appointed Steve Schrock to fill his seat on the Tekonsha Fire Board.

XI. Public Voice:

XII. Land Use Permits:

- A. Chad O'Dell: modular home
- B. Lighthouse Village: manufactured home for manager
- C. Steve Schrock moved we approve land use permits; Tim Anderson supported; motion carried.

XIII. Adjournment: Sharla Vincent made a motion to adjourn; Tim Anderson supported; motion carried. Meeting adjourned at 8:05 PM.

Respectfully submitted,
Sharla Vincent, Clerk

Bruce Mittelstadt, Supervisor

Sharla Vincent, Clerk