

# Clarendon Township Board Meeting

Monday, January 9, 2017  
Regular Meeting Minutes

- I. **Opening**, Steve Schrock, Sharla Vincent, Rose Mary Berry, Jim Russell and Tim Anderson. Also present were three members of the public.
  - A. Meeting called to order at 7:30 PM by Steve Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda**: Sharla Vincent moved to approve the agenda; Tim Anderson supported; motion carried.
- III. **Public Voice**:
  - A. Board was informed of dead trees along roads, particularly T Drive S. and 21 Mile Rd. which present a potential hazard. Board was asked to inform County Road Department.
  - B. Gary Tompkins reported on County Board officers and meeting dates. Committee appointment will be made on January 19<sup>th</sup>. Teri Loew, Elections Specialist, was named County Employee of the Month. January is National Radon month and free test kits are available through the County Health Department. Gary will send out a monthly newsletter to all interested. His email is Tomkinscc7@gmail.com
- IV. **Minutes**: Tim Anderson moved to approve the December minutes; Rose Mary Berry supported; motion carried.
- V. **Correspondence**: MTA training opportunities; Board of Review training, Attorney fee increases, and audit proposal.
- VI. **Treasurer's Report**: Sharla Vincent moved to approve Treasurer's Report; Tim Anderson supported; motion carried.
- VII. **Accounts Payable**: Rose Mary Berry moved we approve bills in the amount of \$15,961.78; Tim Anderson supported; motion carried.
- VIII. **Committee Reports**:
  - A. **Ambulance Report** (Steve Schrock): Will be placing a .2 mill proposal for operating capital on the May ballot. Clarendon had 4 calls in November.
  - B. **Homer Lake Board Report** (Steve Schrock): No meeting.
  - C. **Homer Fire Board Report** (Rose Mary Berry): 3 runs in Clarendon in November. Fire Authority articles of incorporation need to be published 45 days before the transfer to the Authority. Some personnel have been promoted. They currently have 23 firefighters. Have received information on insurance policies.
  - D. **Tekonsha Fire Board Report** (Steve Schrock): No meeting.
  - E. **Zoning Enforcement Report** (Forrest Howard): Forrest Howard was unable to attend meeting.
  - F. **County Road Department** (Steve Schrock): No meeting.
  - G. **Planning Commission**: Changed quarterly dates on Planning Commission meetings to 6PM before Township Board meetings. Discussed various issues regarding member appointments. Discussed current Township zoning issues.
  - H. **Election**: (Sharla Vincent) We will be conducting an election May 2<sup>nd</sup>.
- IX. **Unfinished Business**:
  - A. **Fire Cost Recovery Ordinance**: Tabled until a decision is made on the Fire Authority.
  - B. **Fire Authority Proposal**: Tabled until action taken by Fire Board.
  - C. **Township Hall Improvements**: Steve Schrock presented several bids on a new furnace and for the work on the Hall. Current furnace bids range from \$3,900 to \$7,600. Received bids on the Hall work ranging from

around \$7,000 to \$15,150. Bids were discussed and Steve Schrock will be obtaining more information on construction bids.

- D. **Furnace Bids:** Sharla Vincent moved we accept the furnace bid of \$3,900 from Able Heating. Tim Anderson supported; motion carried.

X. **New Business:**

- A. **Solar Farms:** Discussion revealed a need for more information
- B. **Board of Review Appointments:** Steve Schrock asked for Board approval for the appointment of Don Burgett, Dee Manke, and Brad Stuart to the 2017 Board of Review. Alternates will be appointed at a later date. Tim Anderson moved we approve the appointment of Don Burgett, Dee Manke and Brad Stuart to the 2017 Board of Review; Rose Mary Berry supported; motion carried.
- C. **Blight Problems:** Steve Schrock will provide Dave Gilbert, the prosecuting attorney with copies of our ordinances regarding civil infractions to pursue blight situations in the Township and make an appointment to meet with him.
- D. **Planning Commission Appointments:** Steve Schrock board approval for the appointment of Terry Petersen, Jim Russell, Mac McQuarter, Bruce Miller and Penny West to the Planning Commission. Sharla Vincent moved we approve the appointments; Tim Anderson supported; motion carried. Forrest Howard will continue to service on the Planning Commission in an advisory capacity.
- E. **Zoning Board of Appeals Appointments:** Steve Schrock asked for approval of the appointment of Jim Russell & Don Burgett to the Zoning Board of Appeals. Whoever is elected as Chair of the Planning Commission will also be appointed. Sharla Vincent moved to approve the appointments; Tim Anderson supported; motion carried.
- F. **Budget Committee:** Steve Schrock, Sharla Vincent and Rose Mary Berry will meet on 1/25/17 at 2 PM at Sharla Vincent's home.
- G. **Audit Proposal:** Taylor, Plant and Watkins has submitted an audit proposal for \$6,400. Rose Mary Berry moved we accept the proposal; Tim Anderson supported; motion carried.
- H. **Poverty Resolution 2017-1:** Rose Mary Berry moved we accept the Board of Review recommendations for poverty levels as proposed in Poverty Resolution 2017-1. Sharla Vincent supported. On a roll call vote all Board members voted "Aye". Resolution 2017-1 was declared approved by Supervisor Steve Schrock.

XI. **Public Voice:**

XII. **Land Use Permits:** None

- I. **Adjournment:** Meeting adjourned at 8:48 PM.

**Respectfully submitted,**  
Sharla Vincent, Clerk

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Steve Schrock, Supervisor

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Sharla Vincent, Clerk