

# Clarendon Township Board Meeting

Monday, September 14, 2015  
Regular Meeting Minutes

- I. **Opening**, Bruce Mittelstadt, Sharla Vincent, Rose Mary Berry, Steve Schrock and Tim Anderson. Also present were five members of the public.
  - A. Meeting called to order at 7:30 PM by Bruce Mittelstadt followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda**: Tim Anderson moved to approve agenda; Steve Schrock supported; motion carried.
- III. **Public Voice**:
  - A. Sexton George Baker informed the Board of a tree needing removal from Cook's Prairie Cemetery.
- IV. **Minutes**: Steve Schrock made a motion to approve the August minutes; Tim Anderson supported; motion carried.
- V. **Correspondence**:
  - A. Assessor Robyn Kulikowski forwarded correspondence from the State Tax Commission informing assessor's of an Advisory Committee review on the number of municipalities an assessor can assess. A limit on that amount could affect Township finances adversely by increasing costs of assessing. Robyn urged the Board to write letters with our concerns. The Clerk wrote a letter on behalf of the Board.
  - B. Hillsdale County notified the Township of a hearing on their revised Master Plan.
- VI. **Treasurer's Report**: Sharla Vincent moved to approve Treasurer's Report; Tim Anderson supported; motion carried.
- VII. **Accounts Payable**: Steve Schrock moved we approve bills in the amount of \$14,312.12; Rose Mary Berry supported; motion carried.
- VIII. **Committee Reports**:
  - A. **Ambulance Report** (Steve Schrock): No meeting due to fair. Auditor found mistake in accounting so there will be no budget surplus. They will break even.
  - B. **Homer Lake Board Report** (Steve Schrock): No meeting. There will be a meeting on September 16<sup>th</sup>.
  - C. **Homer Fire Board Report** (Rose Mary Berry): 4 runs in Clarendon in July, all medical. Fire Authority meeting scheduled for 9/23 at 7 PM for questions. Our attorney will attend. Electrical changeover has taken place. Fire fighters want to use their own funds to renovate Fire Hall.
  - D. **Tekonsha Fire Board Report** (Dale Petersen): Medical licenses are back. In July there were 2 calls in Clarendon. We have 10 YTD. The Board will inform Tekonsha Fire Board of our intent to renegotiate our fire contract with them.
  - E. **Zoning Enforcement Report** (Forrest Howard): Reported on open complaints. We will have our attorney write a letter to Ms. Woodbury.
  - F. **County Road Department** (Bruce Mittelstadt): Many changes in personnel. They are patching roads.
  - G. **Planning Commission**: (Dale Petersen): Recommended the Board have our attorney write a letter to Ms. Woodbury.
- IX. **Unfinished Business**:
  - A. **Fire Cost Recovery Ordinance**: Tabled until a decision is made on the Fire Authority.
  - B. **Fire Authority Proposal**: Tabled until decision
  - C. **Well Point and Pump**: Will winterize in November.

D. **Dump Day:** Fall dump day will take place October 10<sup>th</sup> from 8 to 11. Ads will be placed and Bruce will arrange for 40 yd. container.

X. **New Business:**

- A. **Cook's Prairie Cemetery Tree Removal:** Sharla Vincent moved the Board authorize Sexton George Baker to contract to remove tree from Cook's Prairie Cemetery; Tim Anderson supported; motion carried.
- B. **Tekonsha Fire Contract:** Steve Schrock moved we send a letter of intent to renegotiate fire contract to Tekonsha Fire Board; Tim Anderson supported; motion carried.
- C. **Township Ordinance Compliance:** Steve Schrock moved we contact our attorney to write a letter to Ms. Woodbury concerning compliance with Township ordinance; Tim Anderson supported; motion carried.
- D. **Risk Assessment:** Sharla Vincent met with Pam Baker from the insurance company concerning current Township risk. She will send a formal report soon.
- E. **Audit:** Received report from auditor. No serious issues were reported. Paul Plant will come to a Board meeting, if the Board has any questions.
- F. **Planning Commission:** Sharla Vincent moved we pay Planning Commission wages before October meeting; Steve Schrock supported; motion carried.

XI. **Public Voice:** None

XII. **Land Use Permits:**

- A. Matt Halcomb: Zoning Board of Appeals approved variance for a pole barn; no Land Use Permit submitted yet.
- B. Brian Underwood: Deck
- C. Steve Schrock: Pig shelter
- D. Kurt Feighner: Shed
- E. William Taft, Sr.: Michigan room
- F. William Gorman: Sun room
- G. David Parant: Awning
- H. Catherine Reeves: Deck
- I. Jeremiah Evans: Storage building
- J. Steve Schrock moved we approved the land use permits; Tim Anderson supported; motion carried.

XIII. **Adjournment:** Sharla Vincent made a motion to adjourn; Rose Mary Berry supported; motion carried. Meeting adjourned at 8:30 PM.

Respectfully submitted,  
Sharla Vincent, Clerk

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Bruce Mittelstadt, Supervisor

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Sharla Vincent, Clerk