

Clarendon Township Board Meeting

Monday, September 12, 2016
Regular Meeting Minutes

- I. **Opening**, Bruce Mittelstadt, Sharla Vincent, Rose Mary Berry, Steve Schrock and Tim Anderson. Also present were six members of the public.
 - A. Meeting called to order at 7:30 PM by Bruce Mittelstadt followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda**: Steve Schrock moved to approve the agenda; Tim Anderson supported; motion carried.
- III. **Public Voice**:
 - A. Alex Woodbury informed the Board that she continues to make progress on her property but needs 2 ½ more months to complete. She has her property for sale and intends to move.
 - B. Tina Yost, candidate for Circuit Court judge, outlined her qualifications for the position.
 - C. Gary Tompkins, candidate for 7th District County Commissioner, outlined his qualifications and intentions if elected.
- IV. **Minutes**: Steve Schrock moved to approve the August minutes; Tim Anderson supported; motion carried.
- V. **Correspondence**: MTA training opportunity -- Township finances
- VI. **Treasurer's Report**: Sharla Vincent moved to approve Treasurer's Report; Steve Schrock supported; motion carried. Rose Mary will be at the bank on Wednesday, 9/14, to collect taxes.
- VII. **Accounts Payable**: Steve Schrock moved we approve bills in the amount of \$6,492.87; Rose Mary Berry supported; motion carried.
- VIII. **Committee Reports**:
 - A. **Ambulance Report** (Steve Schrock): No meeting due to the fair.
 - B. **Homer Lake Board Report** (Steve Schrock): Discussed the weed control situation. Evidently, the weed killer was applied too late and was ineffective. There will be a meeting in September to discuss further. The Lake Board will give Homer Village another \$300 to maintain drain sediment. Fred Heaton will do the work for \$500. It appears that taxation on the lake properties is not equitable and will be investigated.
 - C. **Homer Fire Board Report** (Rose Mary Berry): 1 run in Clarendon in July. Authority by-laws have been reworked and the Authority should be in force by January 2016. Renovations have been completed. The ladder truck has been inspected and is in good condition. Chief Swope will negotiate for a favorable price.
 - D. **Tekonsha Fire Board Report** (Steve Schrock): 1 call in Clarendon. Billings are pending. There is a ballot proposal for a new fire station. The current fire station will not accommodate modern fire engines. There was a discussion of various issues and Steve was named new chairman.
 - E. **Zoning Enforcement Report** (Forrest Howard): Reported on a number of open complaints. Discussed District Court and citation procedures. He needs identification as a Township representative.
 - F. **County Road Department** (Steve Schrock): Many gravel roads are currently not passable with farm equipment. There are plans underway for an asphalt plant in Jackson County. There was discussion about seeking a bond issue to get a start on projects, anticipating an increase in road funding.
 - G. **Planning Commission**: Tim Anderson reported the Planning Commission's recommendation the Board hire Forrest Howard to fill the Zoning Administrator position, as well as the Zoning Enforcement Officer position at the rates of pay for those positions.
 - H. **Election**: (Sharla Vincent)

IX. Unfinished Business:

- A. **Fire Cost Recovery Ordinance:** Tabled until a decision is made on the Fire Authority.
- B. **Fire Authority Proposal:** Tabled until action taken by Fire Board. There's a new draft of by-laws.
- C. **Risk Assessment:** Will look into signage for park and fire extinguishers. Clerk will make up a hold harmless agreement for the hall. There is a possibility that signage might be obtained through the County Road Dept. Tabled indefinitely. Tim will see about recharging and inspection of fire extinguishers.

X. New Business:

- A. **Township Hall:** Steve Schrock has located some stones. Sharla Vincent moved that Steve Schrock be authorized to find the best price to move the rocks to the park; Rose Mary Berry supported; motion carried.
- B. **Fall Clean-Up:** After discussion, the consensus of the Board was to eliminate Fall Clean-Up due to the vandalism and misuse of the container in the spring, necessitating the expense of second dumpster to remove debris.
- C. **Planning Commission Recommendations:** Sharla Vincent moved we accept the recommendation of the Planning Commission and hire Forrest Howard for Zoning Administrator as well as Zoning Enforcement Officer; Steve Schrock supported; motion carried. Steve Schrock moved we pay Forrest Howard \$250 per month for the added duties of Zoning Administrator; Rose Mary Berry supported; motion carried. Sharla Vincent moved we pay Forrest Howard retroactively for August and September Zoning Administrator salary; Tim Anderson supported; motion carried.
- D. **Clarendon Township Election Commission:** Clarendon Township Election Commission meeting has been set for 10/10/16 at 7:15 PM to appoint election inspectors for the November election and set a date for the Public Accuracy Test.

- XI. Public Voice:** Tina Yost said she could provide us with names of firms with local prosecutorial experience for the township.

XII. Land Use Permits: None

- I. **Adjournment:** Sharla Vincent moved we adjourn; Rose Mary Berry supported; carried. Meeting adjourned at 8:26 PM.

Respectfully submitted,
Sharla Vincent, Clerk

Bruce Mittelstadt, Supervisor

Sharla Vincent, Clerk