

# Clarendon Township Board Meeting

Monday, September 11, 2017  
Regular Meeting Minutes

- I. **Opening:** Steve Schrock, Sharla Vincent, Rose Mary Berry, Tim Anderson and Jim Russell. Also present were 5 members of the public.
  - A. Meeting called to order at 7:30 PM by Steve Schrock followed by the pledge of allegiance to the flag.
- II. **Additions to and Approval of Agenda:** Tim Anderson moved to approve agenda with the addition of paying Planning Commission before the next meeting; Rose Mary Berry supported; motion carried.
- III. **Public Voice:**
  - A. Question concerning responsibility for trash left in the park.
- IV. **Minutes:** Tim Anderson moved to approve the August minutes; Rose Mary Berry supported; motion carried.
- V. **Correspondence:** MTA Training opportunities; invitation to Medical Marijuana presentation at Fredonia Twp.
- VI. **Treasurer's Report:** Sharla Vincent moved to approve Treasurer's report; Tim Anderson supported; motion carried.
- VII. **Accounts Payable:** Rose Mary Berry moved we approve bills in the amount of \$8,916.56; Tim Anderson supported; motion carried.
- VIII. **Committee Reports:**
  - A. **Ambulance Report** (Steve Schrock): None
  - B. **Homer Fire Board** (Rose Mary Berry or Tim Anderson): 3 runs in Clarendon. Discussion on fire run costs and charges. There will be an open house on 10/22 during Fire Prevention Week.
  - C. **Tekonsha Fire Board** (Terry Petersen): None
  - D. **Zoning Enforcement Report:** None
  - E. **Planning Commission Report** (Penny West): Discussed rezoning of old lumber yard property with a conditional use permit. Discussed a resident request to build a 10' X 20' barn to run a business. Would be possible with a conditional use permit with stipulations. Residents were not present at the meeting. There was discussion on how to start enforcing ordinances on people living in camping trailers. It would be prudent to wait until SafeBuilt is officially on board and the attorney is done revamping the zoning ordinances. Would like to invite Glenn from SafeBuilt to December meeting for input. Discussed the M-60 property with the old trailer. Property has been purchased, trailer will be removed and an upscale modular home will be installed. Variance from the 2 acre prohibition will be allowed because a trailer had been there previously.
  - F. **Election Report** (Sharla Vincent): Sharla Vincent and LaDonna Stuart attended training on the new election equipment. Poll workers will need to be trained closer to the 2018 election cycle.
  - G. **County Road Department Report** (Jim Russell): Updated cost estimates were presented. Discussion of various projects that are underway.
- IX. **Old Business:**
  - A. **Cost Recovery Ordinance:** Tabled until a decision made by the Authority

- B. Zoning Ordinance Review and Revision:** The Zoning Ordinance has been submitted to our attorney for review and revision. Steve Schrock will be contacting the attorney with input so that we will have everything in writing and accurate. We have heard from the attorney and progress is being made.

**X. New Business:**

- A. M-60 Property:** Tim Anderson moved we allow the installation of the modular home on the property of less than two acres as there had been a trailer there previously. Rose Mary Berry supported; motion carried.
- B. Budget Amendment:** Sharla Vincent moved we move \$7,000 from Township Board Capital Outlay to Attorney. Rose Mary Berry supported; motion carried.
- C. Pay Planning Commission before September meeting:** Sharla Vincent moved we pay the Planning Commission wages prior to the September meeting. Tim Anderson supported; motion carried.
- D. Fall Clean-up Day:** We will have a fall clean-up day on Saturday, October 7<sup>th</sup> from 8 to 11 AM. Ads will be placed in the Homer Index. There will be a sign-in sheet as the clean-up day is for residents only.
- E. Approval of Land Use Permits by Zoning Administrator:** Sharla Vincent moved that Randy Shank be given authority to approve Land Use Permits before presenting to the Township Board. Tim Anderson supported; motion carried.

- XI. Public Voice:** Our County Commissioner, Gary Tompkins, announced the receipt of a grant to for a study of a complete transit plan for Calhoun County. The search for a new managing director for the CCRD is on hold. Doug & Angie will be covering temporarily. In August, approved a resolution of intent to reimburse bonding of \$18,000,000 for road improvements. Gary is trying to get specific projects that will be done with the money. Copies of his newsletter are available.

**XII. Land Use Permits:**

- A. Cassandra Dobson and Douglas Donahue:** Modular home and garage
- B. Corey Wood:** Garage
- C. Jami Orman:** Deck
- D. Tim Anderson moved we approve the Land Use Permits;** Jim Russell supported; motion carried.
- I. Adjournment:** Rose Mary Berry moved we adjourn. Sharla Vincent supported; motion carried. Meeting adjourned at 8:30 PM.

**Respectfully submitted,**  
Sharla Vincent, Clerk

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Steve Schrock, Supervisor

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Sharla Vincent, Clerk